

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, October 11, 2016 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Oliwa, Mole, and Noel
 Staff: Andrew Yeates, Chief Administrative Officer;
 Morgan Dossdall, Deputy Clerk

Regrets:

1. CALL TO ORDER

1.1 Mayor St. Jacques called the meeting to order at 7:30 pm

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Mayor St. Jacques acknowledged the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates

3. ADDITIONS TO AGENDA

3.1 Council approved discussing the Recreation Commission Open House under New Business

4. ADOPTION OF MINUTES

4.1 **September 13, 2016 Regular Minutes**

2016-347 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
 THAT Council approve the September 13, 2016 Regular Minutes as amended.
 CARRIED.

5. UNFINISHED BUSINESS

6. MAYOR'S ANNOUNCEMENTS

6.1 Council offered condolences to the friends and family of Flo Henry, who recently passed away. Council acknowledged her years as a District Councillor from 1991 - 1996 and her importance to the community. A memorial service will be held October 15 at 2pm at the Ucluelet Community Centre.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 R. Myck thanked Council for the installation of new street lights along Marine Drive, and inquired as to expected completion of the pathway

- Council responded that timelines will form part of the quotes currently being collected by the District for the work; the District has one quote but must receive at least three per its Procurement Policy

7.2 *R. Alexander* noted that he is working with the other seafood processors following the noise complaints raised at the last Harbour Authority meeting to come up with a plan to mitigate nuisance scenarios; he noted that their group would like to work with Council to discuss ideas on what they can do collectively to educate processors while being supportive of the industry

8. CORRESPONDENCE

8.1 Request for Participation re: Pitch-In Week, April 22 to 29, 2017 Pitch-In Canada Volunteer Society

2016-348 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive correspondence item "Request to Participate re: Pitch-In Week, April 22-29, 2017" for information.

CARRIED.

8.2 Request for Support re: 4th Annual Provincial Eating Disorders Awareness Campaign Family Services North Shore

2016-349 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive correspondence item "Request for Support re: 4th Annual Provincial Eating Disorders Awareness Campaign" for information.

CARRIED.

9. INFORMATION ITEMS

2016-350 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council receive information items 9.1 through 9.3 as a block.

CARRIED.

9.1 Presentation of BCRB 2016 Strategic Work Plan BC Road Builders and Heavy Construction Association

9.2 24th Annual Affordable Housing Conference - November 20 to 23, 2016 BC Non-Profit Housing Association

9.3 Congratulations on Achievement of Carbon Neutrality UBCM Green Communities Committee

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole *Deputy Mayor April – June*

Ucluelet & Area Child Care Society

- Participation numbers are up in the afterschool program; Councillor Mole will speak to the Society about space requirements and report back to Council at the next meeting

Westcoast Community Resources Society

- AGM was held last week in Tofino; board elected two new members: Clodagh O'Connell and Jenny Touchie

10.2 Councillor Marilyn McEwen *Deputy Mayor July – September*

West Coast Multiplex Society

- Met on October 3, 2016; society invited all 8 communities to participate and hear Peter MacLeod from Recreation Excellence, which is the company creating the new business plan; discussion included the scope of the company's work, uses for the facility and demand for use, operating costs/revenues, potential management and operational models, and strategies for successful operation of the facility; there were two operating management models that were the most well-received, including forming a society to manage the facility, or hiring a consultant; the next meeting is set for November, with all communities invited again to attend

Ucluelet & Area Historical Society

- The society attended the removal of the Canadian Princess on September 30; the society received some pieces of the ship including log books, a ship's wheel, and a binnacle
- Met on September 27 to update their lighthouse business plan; society is still interested in the Parks Canada lot on Bay Street as a potential museum location; Parks Canada will be demolishing the house and putting the lot up for sale; Heritage BC is seeking nominations for Japanese-Canadian places of historic significance; society is deciding whether to nominate two or three settlements in

the area or to just nominate Ucluelet as a whole; society is meeting again next week

Wild Pacific Trail Society

- Statistics are in for 2012 to 2016, which cover all 4 loops during the months of June thru September; 2012 had 32,000 people; 2013 had 110,000 people; 2014 had 149,000 people; 2015 had 295,000 people; and 2016 had 395,000
- Next meeting is October 13

Vancouver Island Regional Library Board – Trustee

- Met September 17; board adopted a balanced budget of \$35,583,706; the municipal and rural levies will see an average increase of 4.25% from last year (a per-capita increase of \$1.59)

=> Other Reports

- Council attended the Union of BC Municipalities (UBCM) convention in Victoria for September 26-30; had several meetings with Ministers to push cases important to Ucluelet forward
- Tourism Vancouver Island Conference was held in Ucluelet on October 4-6; feedback from delegates were very positive
- Vancouver Island University students have started gathering public input on the Official Community Plan; Council was at the ANAF market last Friday to collect community feedback also
- Budget meetings have started as of last Friday and will go until November 15
- Councillor McEwen attended the September 22 celebration for high speed internet held in Tofino; federal Minister Virk was in attendance, as was Mayor Osborne, BC Hydro, Telus, and the All Nations Trust Company

10.3 Councillor Mayco Noel
Deputy Mayor October – December

Ucluelet Volunteer Fire Brigade

- Quarterly meeting held recently; fire crew is excited about the new fire truck coming next year; crew attended spill training with first responders; Columbia Fuels is also having a spill drill on October 13; crew will do HAZMAT

training November 18 - 20 with Tofino's fire crew; Tofino and Ucluelet crews are working well together, have mutual aid agreements and shared training; will have their Christmas party on December 3

Ucluelet Chamber of Commerce

- The visitor centre is open 7 days a week, from 10am to 5pm; the in-town Chamber office is open Wednesday - Friday from 9:30am to 4:30pm
- The visitor centre recently received a certificate of excellence from TripAdvisor; membership numbers are on the rise; the Chamber was involved in the Tourism Vancouver Island conference preparations, and the conference was fantastic; the sailpast event is coming up on December 14; Midnight Madness will be December 2; the Marathon will be June 11, 2017; and the Van Isle will be June 18-21, 2017

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

Harbour Advisory Committee

- The next Harbour Authority meeting is November 15; the commission will be reviewing the harbour business plan and communication strategy for harbour users at their next meeting

Aquarium Board

- Aquarium is reporting their best year ever; staffing is still a struggle, with a key factor being the availability of affordable long-term housing; 3 board members have had to step down, so there are currently vacancies; the AGM will be in November; with the age of the building, maintenance costs are starting to increase, but the Aquarium should have the revenue to offset rising costs

Seaview Seniors Housing Society

- Forest Glen formed the Forest Glen Expansion select committee; the committee met this morning to determine their Terms of Reference, goals and timelines; there are 5 sitting on the committee, and it will run until January, which coincides with their deadline on reporting out; committee determined that their first step is planning how to hire a

consultant to do the needs assessment (preliminary work for this is underway)

=> **Other Reports**

- Highlight from UBCM was a meeting with Ministry of Education staff, who outlined the Board of Education's role in the construction of new schools on the west coast; Councillor Oliwa discussed the status of the capital plan with west coast trustee Gurmail Auijla; the board were to submit a capital plan to the Ministry of Education that included options for west coast schools, from renovations and seismic upgrading to building a single K-12 school, to renovating Wickaninnish elementary school

10.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District

- Long Beach Airport Advisory meeting held September 21; discussed the potential renaming of the airport as part of the current marketing strategy; no decisions yet, but will have more discussion and include both Chambers of Commerce and Tourism groups; ACRD staff also investigating the legal process and costs for changing the airport name; landing lights installation is complete; will potentially be mid-November when lights receive certification from Transport Canada
- West Coast Committee meeting held September 21 in Tofino; discussed Recreation Excellence and gave opinions to Peter MacLeod; committee was notified today that Recreation Excellence is aiming to have another discussion with Tofino, Ucluelet, and Area C together
- ACRD Board approved new recycling containers in the budget; new recycling containers may be available by the spring to make it easier for both residents and the contractors to recycle
- Pacific Rim National Park discussed the Traverse Trail; Parks Canada plans to start at the trail near the Goldmine Trail; the Traverse Trail will be a loop; Ucluelet would need to extend the multi-use path from the junction to the parking lot of the Goldmine Trail to create the link-up; Ucluelet will work with the Area C Director to move this forward; thus far, Parks Canada is on track to achieving their anticipated completion date of April 2018

DFO Fisheries Committees for Groundfish & Hake

- Regional Fisheries committee met September 14; committee is still missing a Provincial member at the table, but the federal Ministry was in attendance; committee received a report on Sockeye, which was good; Coho is showing good numbers; Chinook is showing low returns; Nootka and Nitinat doing Chum planning; low water levels have led to some closures; committee asked DFO about how the committee can participate in the federal governments review of the *Fisheries Act*; shrimp fishery was closed in June due to the by-catch but will open again in May; committee had sent a letter to the government with regards to frozen-at-sea factory ships; committee received a reply that the government were seeking feedback from their various committees but there was no role for community comments at this time; committee will be responding back by asking for coastal communities to be able to respond in some way

=> Other Reports

- Council attended the UBCM convention in Victoria; Council met with Ministries to discuss schools, highways, Peninsula Road upgrades/improvements, fisheries, and policing
- OCP review process has begun; students were in Ucluelet last week; students had questionnaires and reached 200 people in the morning alone; the questionnaire is online and all are encouraged to participate; students will be back on October 29 to host a world café in the main hall of the Community Centre; students will bring forward topics that surfaced from the first input event, as well as collect new comments; students are willing to meet privately with community groups as well - public is asked to let Council or the District know if they are interested

2016-351

It was moved by Councillor Noel and seconded by Councillor McEwen.
THAT Council accept all committee reports as presented.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-16/16 *Jeanette O'Connor, CFO*

2016-352

It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council receive Expenditure Voucher G-16/16 for information.

CARRIED.

11.2 Presentation of April 12, 2016 Business Walk Survey Results
Morgan Dossall, Deputy Clerk

2016-353 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council receive the "2016 Business Walk Survey Results" report for
information.
CARRIED.

11.3 Clean Water and Wastewater Fund Application
David Douglas, Manager of Finance

2016-354 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council receive the "Clean Water and Wastewater Fund Application"
report for information.
CARRIED.

12. LEGISLATION

12.1 District of Ucluelet Fire Truck Loan Authorization Bylaw - Adoption
Report
Jeanette O'Connor, Chief Financial Officer

2016-355 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council approve recommendation 1 of legislative report item "District of
Ucluelet Fire Truck Load Authorization Bylaw", which states:
1. THAT Council give Fourth Reading to proposed District of Ucluelet Fire
Truck Load Authorization Bylaw No. 1195, 2016.
CARRIED.

Councillor Oliwa left the room at 8:11 pm

12.2 District of Ucluelet Fire Truck Loan Authorization Bylaw No. 1195,
2016

2016-356 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council give Fourth Reading and subsequent Adoption to District of
Ucluelet Fire Truck Loan Authorization Bylaw No. 1195, 2016.
CARRIED.

Councillor Oliwa returned at 8:11 pm

Councillor Oliwa left the room at 8:11 pm due to a conflict of interest

12.3 Zoning Amendment Bylaw No. 1208, 2016 - Second Reading Report
for a "Pocket Neighbourhood Residential" Use
John Towgood, Planner 1

2016-357 **It was moved by Councillor McEwen and seconded by Councillor Mole**

THAT Council approve recommendation 1 of legislative report item "Zoning Amendment Bylaw No. 1208, 2016 - Second Reading Report for a Pocket Neighbourhood Residential", which states:

- 1. THAT Zoning Amendment Bylaw No. 1208, 2016 have second reading rescinded, be given second reading as amended and advance to a public hearing.*

CARRIED.

12.4 Zoning Amendment Bylaw No. 1208, 2016

2016-358

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council rescind Second Reading of Zoning Amendment Bylaw No. 1208, 2016.

CARRIED.

2016-359

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council give Second Reading as amended to Zoning Amendment Bylaw No. 1208, 2016.

CARRIED.

Councillor Oliwa returned at 8:12 pm

13. LATE ITEMS

14. NEW BUSINESS

14.1 COUNCILLOR MOLE

- Requested that Council set a date for the Recreation Commission open house; Councillor Mole noted that the skateboard park design is moving forward and expressed the benefit to having the recreation commission in gear to participate in that work
- Council agreed to set a date for an evening this month
- Council noted for the public that the open house will be for Council to meet with anyone interested in being on the Recreation Commission as well as learning more about it

14.2 COUNCILLOR MCEWEN

- Noted for the public that the Vital Signs document from the Clayoquot Biosphere Trust is now available at the District Office or Chamber of Commerce, and contains good information on the region

14.3 COUNCILLOR NOEL

- Noted for the public that the Ucluelet Volunteer Fire Brigade is doing active recruitment for 6-8 new members; applications are available at the District Office

14.4 COUNCILLOR OLIWA

- Requested if Council had information on the surveying work taking place on Kennedy Hill; Mayor St. Jacques noted that the Ministry of Transportation and Infrastructure are looking to "realign" the hill
- Inquired why the District is no longer running the French program out of the Community Centre as was done successfully in recent past; if it was funded by a 3-year grant, there is grant funding available again in 2017
- Commented on the good news that the Toquaht Nation have joined the ACRD board; Kirsten Johnson is the Toquaht representative

15. QUESTION PERIOD

15.1 Council received questions and comments from the public with regards to:

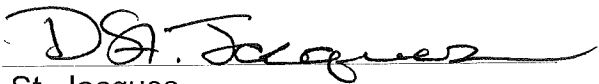
- The Official Community Plan, process and timeline
- Conflict of Interest declaration

16. CLOSED SESSION


17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the regular meeting at 8:32 pm

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, October 11, 2016 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO